

Zoning Confirmation Application

Town of Boone Planning & Inspections Department
680 W. King Street, Suite C ♦ Boone, North Carolina 28607

Phone (828) 268-6960 ♦ Fax (828) 268-6961 ♦ Email: planning@townofboone.net ♦ www.townofboone.net



A zoning confirmation letter is official documentation of your property's zoning classification which is issued by the Town of Boone Planning and Inspections Department and may include information on recent permit approvals if available.

Please note: The Planning and Inspections Department does not have the resources or information to do the thorough inspections necessary to determine if there are any violations on the property nor to determine if the project is or has remained in compliance with the regulations set forth in the Town of Boone Unified Development Ordinance. However, the letter can confirm whether there are reported open violations that the Planning and Inspections Staff is investigating at the address.

A. Required to be Submitted at Time of Application

Failure to provide the info required on this application may delay the completion of the requested letter.

Fee (See Planning & Inspections Fee Schedule). Note: A separate application is required for each parcel.

B. Property Information (Project Location)

Street Address: _____

Watauga County Parcel Identification Number: _____

C. Property Owner Information

Name: _____

Complete Mailing Address (Street, City, Zip): _____

Phone Number: _____

Email Address: _____

D. Requester Information

Name: _____

Complete Mailing Address (Street, City, Zip): _____

Phone Number: _____

Email Address: _____

Preferred Method of Contact for Written/Response Documents (select one): Mail or Email

Official Use Only

Permit Name: _____

Permit Number: _____

Date: _____

Fee: _____

Receipt Number: _____

Method of Payment:

Cash

Check Number: _____

Paid By: _____

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